



MEETING: GOVERNANCE COMMITTEE

DATE: THURSDAY, MARCH 9, 2023

TIME: 4:00 PM – 5:00 PM

LOCATION: COTA – WG PORTER BOARDROOM

MEETING MINUTES

1. CALL TO ORDER

Chair Treneff called the March 9, 2023 meeting of the Governance Committee to order at 4:00 PM.

2. ROLL CALL

Board Members Present

Craig Treneff, Chair
Marlon Moore, Vice-Chair
Julie Colley, Trustee
Sean Mentel, Trustee

3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Trustee Mentel motioned to approve the January 12, 2023 Governance Committee Meeting Minutes. Vice Chair Moore seconded the motion. Motion carries.

4. NEW BUSINESS

There was no new business to bring before the Committee.

5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR

Chair Moore shared that the Strategic and Operational Planning Committee met on March 7, 2023 and had reports/presentations on the following:

A. CURITIBA REPORT OUT – MARLON MOORE, VICE CHAIR

PRESENTATIONS

A. LINKUS UPDATE– KIM SHARP, SENIOR DIRECTOR OF DEVELOPMENT

B. EMPLOYEE RECOGNITION PROGRAM – SINDY MONDESIR, CHIEF PEOPLE OFFICER





The following one resolution was brought before the Committee and recommended that it be placed on the March Board of Trustees Regular Agenda:

- RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH AWARDCO FOR EMPLOYEE RECOGNITION AND AWARD SERVICES

C. RICKENBACKER MOBILITY CENTER – ANDY BIESTERVELD, CHIEF ENGINEERING OFFICER

The following resolution was brought before the Committee and recommended to be placed on the March Board of Trustees Consent Agenda:

- RESOLUTION 2023-XX – GRANTING OF PUBLIC RIGHT-OF-WAY TO THE CITY OF COLUMBUS, OHIO FROM THE PARSONS AVENUE TURNAROUND

6. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SEAN MENTEL, CHAIR

Chair Mentel shared that the External Stakeholder Relations Committee met on Tuesday, March 7, 2023 at 3:00 PM and the following presentations were provided by COTA staff:

- LINKUS UPDATE - PATRICK HARRIS, VP, EXTERNAL RELATIONS; MICHAEL COURSEY, DIRECTOR, MARKETING
- WORKFORCE DIVERSITY/EEO – MONICA JONES, CHIEF EQUITY OFFICER
- COMMUNITY ENGAGEMENT – ASLYNE RODRIGUEZ, SR. DIRECTOR, REGIONAL STRATEGIC PARTNERSHIPS; TANYA SALYERS, COMMUNITY RELATIONS MANAGER
- CUSTOMER SATISFACTION SURVEY – MICHAEL COURSEY, DIRECTOR, MARKETING
- MARKETING AWARDS – MICHAEL COURSEY, DIRECTOR, MARKETING

Chair Mentel shared that he would like to commend the Marketing team on the three first-place APTA AdWheel Awards they received during APTA’s Marketing and Communications workshop earlier this month.

The team came home with awards for:

- **Make This City Move Recruitment Campaign** - Best Marketing and Communications on Workforce Development Social Media
- **"Rolling Forward" and "On the Line" video series** - Best Marketing and Communications to Support Ridership - Social Media
- **Educational Pass Program** - Best Marketing and Communications to Support Ridership - Partnership





7. PERFORMANCE MONITORING AUDIT COMMITTEE – JULIE COLLEY, CHAIR

Trustee Colley reported that the Performance Monitoring Audit Committee met on Thursday, March 9, 2023 at 2:00 PM.

Erin Delffs, Chief Financial Officer, gave a financial update. The following resolutions were brought before the Committee and recommended to be placed on the March Board of Trustees Consent Agenda:

- A. RESOLUTION 2023-XX – AUTHORIZING A CAPITAL LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT, INC. FOR TEN (10) COTA//PLUS 2023 FORD TRANSIT X2C-XL VEHICLES
- B. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE RENEWAL OF SMARTNET LICENSES
- C. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH GOVCONNECTION, INC. DBA CONNECTION PUBLIC SECTOR SOLUTIONS FOR THE LICENSING AND MAINTENANCE OF TRENDMICRO SOFTWARE
- D. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH NEW FLYER OF AMERICA INC. FOR THE PURCHASE OF FORTY-FOOT (40') HEAVY-DUTY BATTERY-ELECTRIC TRANSIT VEHICLES
- E. RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH GO SUSTAINABLE ENERGY, LLC FOR DEVELOPMENT AND IMPLEMENTATION SUPPORT OF A SUSTAINABILITY PLAN
- F. RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH JOHNSON CONTROLS, INC. SERVICES FOR CNG GAS DETECTION SERVICES
- G. RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH REVEL IT FOR TEMPORARY INNOVATION PERSONNEL SERVICES
- H. RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH WRIGHT EXPRESS FUEL CARD SYSTEM (WEX) FOR THE PURCHASE OF UNLEADED GASOLINE
- I. RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH TRANSYSTEMS CORPORATION OF OHIO FOR ARCHITECTURAL TRANSIT PLANNING AND ENGINEERING SERVICES





- J. RESOLUTION 2023-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH INSIGHT GLOBAL LLC FOR STAFF AUGMENTATION SERVICES
 - K. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH MUNCIE TRANSIT SUPPLY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
 - L. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH GILLIG LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
 - M. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH CUMMINS SALES AND SERVICE FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
 - N. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH CROSSLINE SUPPLY LLC FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
 - O. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH COLONIAL EQUIPMENT COMPANY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
 - P. RESOLUTION 2023-XX – AUTHORIZING A CONTRACT WITH THE AFTERMARKET PARTS FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT VEHICLES
 - Q. RESOLUTION 2023-XX – AUTHORIZING AN AGREEMENT WITH THE CITY OF GROVE CITY FOR THE CONTINUATION OF THE COTA//PLUS OPERATING ZONE
 - R. RESOLUTION 2023-XX – AUTHORIZING EXPENDITURES WITH DATA.WORLD, INC. FOR THE PURCHASE OF DATA CATALOG LICENSING AND MAINTENANCE AGREEMENTS
8. **EXECUTIVE SESSION FOR THE FOLLOWING PURPOSES: ORC 121.22(G)(1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL, AND ORC 121.22(G)(6) TO DISCUSS MATTER RELATED TO SECURITY ARRANGEMENTS AND EMERGENCY RESPONSE PROTOCOLS**

Chair Treneff asked for a motion to enter into executive session for the following purposes: ORC 121.22(G)(1) to consider appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, and ORC 121.22(G)(6) to discuss matter related to security arrangements and emergency response protocols. Vice Chair Moore motioned. Trustee Colley seconded the motion. The committee voted unanimously via roll call vote to enter into executive session at 4:34 PM.

Executive session ended at 5:43 PM.





9. ADJOURNMENT

Vice Chair Moore motioned to adjourn the Governance Committee meeting. Trustee Colley seconded the motion. The Governance Committee adjourned at 5:44 PM.

Adopted: _____ May 4, 2023 _____

Signed: DocuSigned by:
Craig Trenuff
525D48CA8628428...

Chair, Governance Committee

Attest: DocuSigned by:
Joanna M. Pinkerton
7454ADB3E0F6470...

President/CEO

