



**JULY 26, 2017  
BOARD OF TRUSTEES MEETING  
WILLIAM G. PORTER BOARDROOM**

**MINUTES**

**1. CALL TO ORDER**

Chair, Jean Carter Ryan, called the meeting to order at 8:05 a.m.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Jean Carter Ryan, Chair  
Trudy Bartley  
Donald Leach  
David Norstrom  
Gina Ormond  
Letty Schamp  
Amy Schmittauer  
Michael Stevens  
Craig Treneff

**BOARD MEMBERS ABSENT**

Philip Honsey

**3. APPROVAL OF THE JULY 26, 2017 BOARD OF TRUSTEES MEETING AGENDA**

Treneff motioned to approve the agenda. Schmittauer seconded the motion. Motion passed.

**4. APPROVAL OF THE JUNE 28, 2017 BOARD OF TRUSTEES MEETING MINUTES**

Leach motioned approve the June 28, 2017 Board of Trustees meeting minutes. Treneff seconded the motion. Motion passed.

**5. COMMENTS OR STATEMENTS FROM THE AUDIENCE**

William Murdock, Executive Director of the Mid-Ohio Regional Planning Commission (MORPC), thanked COTA for its ongoing partnership with MORPC, and commended the Authority's NextGen vision.

Eva Crawley, COTA rider and public transportation advocate, expressed her gratitude toward COTA for the authority's consideration of her concerns.

Emille Williams, VP of Operations, gave an update on the Conference of Minority Transportation Officials (COMTO) National Meeting and Training Conference, during which he was presented with the Eno Center for Transportation Robert Prince, Jr. Scholarship.

6. PRESIDENT'S REPORT

RESOLUTION 2017-70 – COMMENDING RICHARD R. ZITZKE

Emille Williams presented a resolution commending Board of Trustee member, Richard Zitzke for his four years of service as well as his leadership and insightful guidance that has helped to move the Authority forward.

25-YEAR BANQUET

Julie LaSusa reported on the upcoming 25-year Banquet. The Banquet will be held on Friday, September 8, at the Hollywood Casino Columbus.

7. COMMITTEES:

A. PLANNING COMMITTEE – PHILIP HONSEY, CHAIR

RESOLUTION 2017-71 - ACCEPTANCE OF COTA'S COMMUNITY DRIVEN VISION FOR FUTURE PUBLIC TRANSIT NEEDS KNOWN AS COTA NEXTGEN

Michael Bradley, Vice President of Planning and Service Development, recapped the NextGen presentation given during the June Board of Trustees meeting, and presented a resolution to accept the plan.

Leach moved to approve this resolution. Norstrom seconded the motion. Motion passed.

TRANSIT SYSTEM REDESIGN UPDATE

Josh Sikich provided an update on the Transit System Redesign.

B. FINANCE COMMITTEE - CRAIG TRENEFF, CHAIR

Craig Treneff provided an update on the July 26, 2017 Finance Committee. Clark Schaefer Hackett Auditors provided an overview of the audit ending December 31, 2016. Vosler then presented the following resolution:

Resolution 2017-72 - Accepting the Audit performed by Clark Schaefer Hackett for Fiscal Year Ending December 31, 2016

Leach motioned to approve this resolution. Zitzke seconded the motion. Motion passed.

Jeffrey Vosler provided a Finance update.

C. OPERATIONS COMMITTEE – DONALD LEACH, CHAIR

Don Leach provided an update on the July 26, 2017 Special Operations Committee meeting where Brandi Braun, City of Columbus, gave a presentation on Smart Columbus.

D. HUMAN RESOURCES COMMITTEE – RICHARD ZITZKE, CHAIR

RESOLUTION 2017-73 – AUTHORIZING THE ESTABLISHMENT OF A SELECTION COMMITTEE FOR HIRING A PRESIDENT/CEO OF THE CENTRAL OHIO TRANSIT AUTHORITY

W. Curtis Stitt has announced his retirement as President/CEO of the Central Ohio Transit Authority effective September 30, 2017. The Board of Trustees has decided to establish a Selection Committee consisting of members of the Board of Trustees and representatives from the Central Ohio community in order to identify and select the next president and CEO of the Central Ohio Transit Authority. The Committee will play a critical role in the identification and selection of COTA's President/CEO finalists. The members represent the Board of Trustees and the central Ohio community and will work on behalf of the Board and community stakeholders, to conduct a process by which candidates are recruited and evaluated for the role of President/CEO.

Trenneff motion to approve this resolution. Zitzke seconded the motion. Motion passed.

RESOLUTION 2017-74 – AUTHORIZING THE APPOINTMENT OF AN INTERIM PRESIDENT/ CEO OF THE CENTRAL OHIO TRANSIT AUTHORITY

W. Curtis Stitt has announced his retirement as President/CEO of the Central Ohio Transit Authority effective September 30, 2017. It is necessary to appoint an Interim President/CEO to perform the duties and fulfill the responsibilities of the office of President/CEO for the Central Ohio Transit Authority until the new President/CEO is appointed. Emille Williams is hereby appointed to serve as Interim President/CEO of the Central Ohio Transit Authority effective October 1, 2017.

Zitzke motion to approve this resolution. Norstrom seconded the motion. Motion passed.

8. CONSENT AGENDA

Jean Carter Ryan presented the following resolutions by consent agenda. Trenneff motioned to approve. Schmittauer seconded the motion. Stevens abstained on 2017-82 and 2017-84. Leach abstained on 2017-83.

Resolution 2017-75 - Authorizing a contract with Gillig, LLC for the Purchase of Miscellaneous Parts for Transit Coaches

Resolution 2017-76 - Authorizing a Contract with Romaine Electric Corporation for the Purchase of Miscellaneous Parts for Transit Coaches

Resolution 2017-77- Authorizing a Discount Fare Structure with the City Year Columbus Program

Resolution 2017-78 - Authorizing a Student Pass Program with Capital University

Resolution 2017-79 - Authorizing an Agreement with the Columbus College of Art & Design for a Student Transit Pass Program

Resolution 2017-80 - Authorizing Additional Expenditures for the Contract with R.W. Setterlin Building Company for a Satellite Compressed Natural Gas (CNG) Fueling Facility

Resolution 2017-81 - Authorizing a Contract with R. W. Setterlin Building Co. for the Construction of the Northern Lights Park & Ride

Resolution 2017-82 - Authorizing the Granting of Certain Right-of-Way to the City of Columbus, Ohio at the Developing Northern Lights Park & Ride Facility

Resolution 2017-83 - Authorizing a Contract with Mount Carmel Health System for Medical Services for COTA Employees

Resolution 2017-84 - Authorizing a Temporary Construction Easement to the City of Columbus at the Indianola Avenue Turnaround Transit Facility

9. OTHER BUSINESS

Laura Koprowski provided an update on the COTA annual luncheon. The luncheon is scheduled for August 26 at the Hyatt Regency. Don Leach announced there will be a retirement reception for Curtis Stitt on September 26, from 5-7 p.m. at the Idea Foundry.

10. MEETING CALENDAR

Jean Carter Ryan reviewed the upcoming meeting calendar.

11. EXECUTIVE SESSION

Schmittauer motioned to enter into executive session for the purpose of preparing for collective bargaining pursuant to Ohio Revised Code 121.22(g)(4). Norstrom seconded the Motion. Motion Passed. Executive session ended.

12. ADJOURNMENT

Adopted: September 27, 2017

Signed: \_\_\_\_\_

Chair, Board of Trustees

Attest: \_\_\_\_\_

President/CEO